



Governor Kim Reynolds  
Lt. Governor Adam Gregg  
San Wong, Director

### **MEETING MINUTES**

#### **COMMISSION OF ASIAN & PACIFIC ISLANDER AFFAIRS (CAPI)**

Date: March 20, 2018

Time: 5:30 PM – 8:00 PM

Location: North Side Library – Des Moines

Conference-call & public access was provided

#### **Commissioners Present:**

Ben Jung, Chair – *West Des Moines*  
Karlai Thornburg – Ames (by phone)  
Peggy La – *Sioux City* (by phone)  
James Suong – *Des Moines*

#### **Absent:**

Michelle Yoshimura-Smith – *Des Moines*  
Two commission vacancies

#### **DHR/CAS/API Staff:**

Monica Stone, DHR Deputy Director/Community & Advocacy Services Division Administrator  
(by phone)  
Tina Shaw, Executive Officer for Office of Asian & Pacific Islander Affairs/CAS

#### **Public Attendance:**

Mr. Vinh Nguyen, Vietnamese American Community of Iowa (VACI) President  
Mr. Anthony Carroll, AARP-Iowa Associate State Director for Advocacy

#### **I. Call to Order**

Chair Jung called the meeting to order at 5:45 PM. Commissioners Jung, La, Suong and Thornburg present. Yoshimura-Smith absent.

#### **II. Approval of Past Meeting Minutes**

Thornburg motioned, seconded by Suong to approve the minutes from the 2/21/18 meeting. Unanimous consent. **Motion carried.** Minutes will be posted to the DHR-CAPI website.

#### **III. 2018 – 2020 Strategic Plan – Public Policy**

Shaw provided a recap of the plan and the process leading to today's vote of the Commission. The plan is a product of the strategic visioning meeting held by the Commission this past

January. It was then drafted based on key priorities of the Commission. A draft document was then presented to the Commission at its February teleconference for additional feedback and comments. Today, the plan is near final and ready for approval by way of a formal vote.

Jung motioned, seconded by Suong to approve the three-year joint CAPI & OAPI Strategic Plan that will guide the Commission and Office to reach both short-term and long-range goals on behalf of the Asian & Pacific Islanders in Iowa. Unanimous consent. **Motion carried.** The CAPI/OAPI Strategic Plan will be posted to the DHR-CAPI website.

## **HEALTHCARE - ELDERCARE**

Anthony Carroll of AARP Iowa presented information related to national AARP model legislation called the Caregiver Advise, Record, and Enable (CARE) Act designed to ensure appropriate discharge planning and post-hospital services for a patient. The CARE Act features three important provisions: 1) hospital records reflect designated caregiver upon admission; 2) caregiver notified when patient is discharged; and 3) hospital must discuss post-hospitalization care of patient with designated caregiver, including at-home needs and explanation & live instruction of medical tasks (i.e., medication management, injections, wound care and transfers).

The CARE Act policy bill (HF 2451) did not make the funnel deadline, but advocates are hoping to include it in a budget bill prior to the end of session. Discussion followed and agreement resulted that the CARE Act aligns with CAPI's focus on providing elder care resources and services to the API community.

Jung motioned, seconded by La to authorize CAPI to sign onto the AARP support letter to state legislators for the CARE Act and inform other CAS Commissions of the letter sign-on opportunity. Unanimous consent. **Motion carried.**

Carroll thanked the Commission and indicated the final letter with all signatories would be provided by week's end.

## **EDUCATION – EDUCASIAN**

Vinh Nguyen with Des Moines Public Schools and the Vietnamese American Community of Iowa presented information on EducAsian, a program once in operation under CAPI that brought API students and parents to a half-day resources fair complemented by workshops and speakers. Other program purposes included: 1) education and career resources; 2) recognition of API student achievement; and 3) acknowledgement of API teachers and educators. The program ran for several years after CAPI was first established in 2004. Prior to CAPI, it was coordinated by the Asian American Council which later folded into the Iowa Asian Alliance. Nguyen relayed program details and a past promotional flyer, along with his passion for renewing this effort.

Thornburg asked if this aligned with our strategic plan and whether CAPI and staff efforts could sustain this type of event for the long term. Discussion followed and coalesced around the need for volunteerism from commissioners, community, and the program to take a pilot approach to determine overall community interest and utility in the first year.

Suong motioned, seconded by Jung to recreate and host EducAsian under the auspices of CAPI in fall of 2018 with a pilot-project approach and determine community participation and utility prior to recommitting in 2019 and beyond. Unanimous consent. **Motion carried.** Shaw and Nguyen will work together to craft a program plan and path to move EducAsian forward. Jung will inform Nguyen of CAPI's approval and plan to move forward.

#### **IV. Announcements & Miscellaneous**

None.

#### **V. Public Comment & Community Input**

None.

#### **VI. Next CAPI meeting**

Next commission meeting is targeted for late April or early May. Shaw will send out a Doodle Poll link for scheduling. Unfinished business at this meeting will carry over to the future meeting, including the agenda item related to Friends Nonprofit Capacity – Concept & Vision Discussion.

Also, new and returning commissioners will be known as the confirmation process is expected to conclude by mid-April. Thornburg and Yoshimura-Smith are among the Governor's approved reappointments; Gurung (Davenport) and Basnet (Cedar Rapids) are among the new appointments subject to Senate confirmation.

#### **VII. Adjournment**

Chair Jung adjourned the meeting at 7:58 PM.